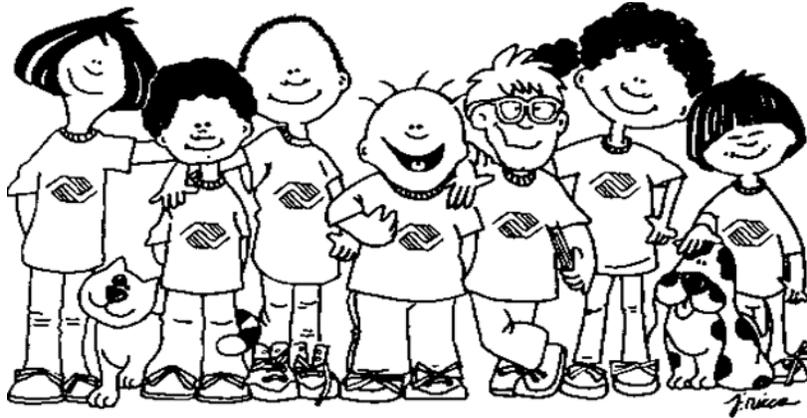




**BOYS & GIRLS CLUBS
OF GREATER WASHINGTON**

Martin K. Alloy Branch



2026 SUMMER CAMP MEMBER/CAREGIVER HANDBOOK

Martin K. Alloy Boys & Girls Club of Manassas
Funland Before and After School Program

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<https://bgcgw.org/clubs/the-martin-k-alloy-boys-girls-club-of-manassas/>

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Welcome to Summer Camp 2026: Cruisin' Through the Summer!

We want to express our sincere gratitude for choosing ***Martin K. Alloy Boys & Girls Club of Manassas (Funland Before and After School Program)*** for your child's 2026 Summer Camp experience! Please take the time to thoroughly review this handbook. Our dedicated team is committed to serving your family and ensuring that we deliver the ultimate summer Club experience that includes:

- ✓ **Safe, Positive Environment** (Camper's will feel physically and emotionally safe)
- ✓ **Fun** (Staff will create a welcoming, positive environment that allows members to engage in play)
- ✓ **Supportive Relationships** (Camper's will feel a sense of belonging)
- ✓ **Opportunities & Expectations** (Staff will provide opportunities and expectations)
- ✓ **Recognition** (Staff will intentionally recognize camper's achievements and accomplishments)

OUR MISSION STATEMENT

We exist to help boys and girls of all backgrounds, especially those who need us most, build confidence, develop character, and acquire the skills needed to become productive, civic-minded, responsible adults.

Introduction

Welcome to the Boys & Girls Clubs of Greater Washington (BGCGW) Summer Camp! This Handbook is designed to provide members and caregivers with a thorough understanding of the policies and procedures that govern our summer camp operations. It includes detailed guidelines and practical tips to ensure an enjoyable and enriching experience for everyone involved.

About BGCGW: BGCGW is a non-profit youth organization dedicated to supporting children and teenagers from diverse backgrounds. Our mission is to nurture the development of our members into responsible citizens and leaders. We achieve this by fostering a sense of competence, usefulness, belonging, and influence within each member.

Purpose of the Handbook: This document serves as a comprehensive guide to help you familiarize yourself with what to expect at our summer camp. It outlines the club's operational guidelines, expectations for behavior, and various policies including health and safety measures, discipline, and more.

We encourage every member and caregiver to read this Handbook carefully to fully understand the expectations and responsibilities associated with participation in our summer camp. By doing so, you will help us create a safe, supportive, and positive environment for all members to grow and thrive.

ENROLLMENT

Club Orientation:

Caregiver must attend one (1) orientation prior to the start of camp. The dates and times of orientation are: June 2 at 12:00pm virtually, June 4 at 5:00pm in-person, June 8 at 4:00pm in-person or June 10 at 3:00pm virtually. Registration and payment must be completed in person at the Club. All registration forms must be completed in full or will not be accepted. BGCGW Club is open to all youth without regard to race, color, religion or national origin.

Fees/Camp Rates:

- **Annual Membership Fee:**
 - Ages 5-12: \$50
 - Ages 13 and up: \$25
 - Waivers: The membership fee is waived for children with Anthem HealthKeepers Plus or United Healthcare Community Plan coverage, or if one or both parents/guardians are Active Duty, Reserve, or Guard.
- **Summer Camp Activities Fee:**
 - \$100 per child
- **Weekly Camp Fee:**
 - Ages 5 through 13: \$160 per child with a \$140 sibling discount available.
 - Teenagers age 14-18: \$65
- **Payment Information:**
 - All payments must be made by calling or coming into the club by Thursday 6:00pm of the proceeding week of attendance.
 - Please keep all receipts for your records. ***The end-of-year statements are not issued, but our Tax ID number will be provided during tax season for your tax preparation needs.***

****Attending the Boys & Girls Club of Greater Washington is a privilege and should be treated as such. All members are subject to Club's discipline policy. No refunds will be given in case of expulsion from BGCGW summer camp. See Discipline Policy.***

Hours of Operation

The hours of operation are 6 am – 6 pm.

****The Club reserves the right to change its hours and days of operation based on need and/or economic circumstances. If such changes occur, caregivers will be notified in advance. Additionally, there may be days when it is necessary to close due to unforeseen circumstances such as emergency repairs, inclement weather, etc.***

2026 Club Closure Dates – National Holidays

New Year's Day – Thursday, January 1

Martin Luther King Jr. Day – Monday, January 19

Presidents' Day (Washington's Birthday) – Monday, February 16

Memorial Day – Monday, May 25

Juneteenth National Independence Day – Friday, June 19

Independence Day (Observance) – Friday, July 3

Labor Day – Monday, September 7

Indigenous Peoples' Day (also observed as Columbus Day) – Monday, October 12

Veterans Day – Wednesday, November 11

Thanksgiving Day – Thursday, November 26

Christmas Day – Friday, December 25

BREAKFAST, LUNCH, AND SNACK

- A free afternoon snack will be provided daily. Caregivers are responsible for sending a healthy breakfast and lunch with their child each day.
- State Licensing recommends meals that include juice or water (not soda), vegetables, fruits, a sandwich, and a light snack.
- ***Members will not be permitted access to Club refrigerators or microwaves.***
- ***For safety reasons, staff are not allowed to refrigerate or microwave any food items.***
- Please use insulated lunch bags and thermoses to keep food at safe temperatures.
- Label all food containers with your child's name.

SAFETY

- Ensuring the safety of our members is fundamental to our mission. Boys & Girls Club staff work daily to provide a safe, fun environment where all youth can thrive. The Club has a zero-tolerance policy for inappropriate behavior.

SIGN IN/OUT POLICY

Caregiver Responsibility

- Notify the Club via email or calling the Club if your child will be absent.
- Once signed in, members must stay under staff supervision and may not leave without approval.
- Written authorization is required for anyone not listed as an authorized pick-up person.
- Provide a copy of any court order that restricts access to your child.
- Photo ID is required every time a child is signed out.

If a child is not picked up by 7:00 PM and no communication has been made, law enforcement will be contacted. If you anticipate being late, notify the director in advance. Late fees will apply.

DROP-OFF & PICK-UP PROCEDURES

- Caregivers/guardians must enter the building to drop off and pick up children — no exceptions.
- All members must be signed in and out at the front desk daily.
- Caregivers may not enter program areas. Staff will coordinate the children coming to the pick-up area.
- Members may not wait outside for pick-up or leave the building without a caregiver.
- Members may only be on Club property during operational hours and when signed in for Club activities.

Parking Lot Safety Reminders:

- Park only in marked spaces — do not park in handicap spots unless properly permitted.
- Do not block entrances, exits, or other vehicles.
- It is illegal to park in the fire lanes. Fines are given by law enforcement authorities.
- Be considerate of neighbors — avoid blocking driveways or street access.

Please be respectful of Club neighbors by always keeping driveways and street access clear. These procedures help ensure everyone's safety and support smooth traffic flow in our shared parking area.

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PICK-UP POLICY AND LATE PICK-UP POLICY

Regular Pick-Up Time:

- The Club closes daily at 6:00 PM, and all members must be picked up by this time.

Late Pick-Up Fees:

- A fee of \$15 per child will be assessed for each 15-minute interval past the closing time that a child is not picked up. (Example: Picking up between 6:01 PM and 6:15 PM incurs a \$15 fee).
- Late fees must be settled by the next business day for your child to attend.
- If late fees are not paid promptly, your child will be unable to attend camp until fees are cleared.

Failure to Pick Up:

- If a child is not picked up within one hour of closing and no contact has been made, the authorities will be notified to ensure the child's safety.
- After three instances of late pick-up, a meeting with the Camp Director is required before your child is allowed to return to camp.

Authorized Pick-Ups:

- Only individuals listed on the member's registration form are authorized to pick up your child.
- Any changes to the Emergency Contact Information must be communicated to the Club in writing immediately.

Please adhere to these policies to help us maintain a safe, organized environment for all member.

HEALTH GUIDELINES

We are committed to maintaining a safe and healthy environment for all members and staff. Please adhere to the following safety procedures:

- All members and staff must wash or sanitize hands upon entering the building.
- Program areas will be thoroughly sanitized throughout the day.
- Members and staff will wash their hands regularly during rotations.
- If your child shows signs of illness or disengagement, we will notify you promptly.
- If your child's temperature reaches 100°F or higher, they must be picked up within one hour.
- Children must be fever-free for at least 24 hours before returning to the Club.
- Inform Club staff of any updates regarding your child's health or possible community exposure.
- Staff are not permitted to administer medication to members.

You will be notified promptly of any updates or additional changes to health procedures.

ILLNESS POLICY

If a child shows symptoms of illness while at the Club:

- Caregivers will be contacted and must pick up the child within one hour.
- Staff are only permitted to administer medication if a completed Authorization for the Administration of Medicine form is on file.

Medicine

- For children who need an epi-pen or inhaler, you must provide a fully completed "Authorization for the Administration of Medicine" form along with the medication itself. It's important to know that without this form, your child will not be allowed to participate in the camp.
- We also need to be informed about any medications your child is taking regularly, even if they are only taken at home. This information is crucial in case of an emergency.
- Please be aware that our facility is not peanut-free. If your child has allergies and might require medication while at camp, please discuss this with the Camp Director.

COVID-19 Policies & Procedures

The Boys & Girls Club of Greater Washington is committed to adhering to the directives and guidelines set by local authorities and the Centers for Disease Control and Prevention (CDC) regarding COVID-19. Should directives or mandates be issued, we will adjust our operations accordingly.

- **Compliance:** Staff, members, caregivers, and visitors are expected to fully comply with all health and safety directives issued by the Club.
- **Wellness Policy:** Please do not send your child to the BCGW summer camp if they are unwell for any reason.
- **Health Practices:** All attendees must follow the Club's policies regarding behavior, hygiene, health practices, social distancing, and any other related mandates or recommendations.

Toilet Training Policy

- Boys & Girls Club requires all summer camp members to be toilet trained, aligning with public school policies. This ensures the well-being, health, and self-esteem of all children.

Change of Clothes

- Preparation: Children aged 5-8 should have a change of clothes in their backpacks.
- Accidents:
 - In case of an accident:
 - Caregivers will be notified immediately.
 - Children will wait at the front desk for their caregiver to arrive with clean clothes or to take them home.
 - Diapers or pull-ups are not permitted and will indicate that a child is not toilet trained.
 - More than two accidents for the duration of camp will result in the child being deemed not toilet trained and unable to participate further in camp activities.

Attendance

- Please inform us if your child will be absent. Note that there are no refunds/prorated weeks for days not attended.

Personal Belongings

- Responsibility for any personal belongings brought to the Club lies with the child. The Club is not responsible for lost, stolen, or damaged items.
- Children are discouraged from bringing unnecessary items, i.e. toys. Any items brought should be clearly labeled with the child's name.
- Unclaimed items in our lost-and-found will be donated to local charity after a set period of time.

Mobile Phones and Other Personal Devices

Camp strongly discourages members from bringing mobile phones and other personal devices to the Club, activities, or field trips. If brought:

- Devices must remain in the camper's bag and not be used or removed without explicit staff consent.
- Devices must be turned off when not in use and should never be taken into locker rooms, restrooms, or any area without a staff presence.
- Staff reserve the right to confiscate devices if misused, and the Club is not responsible for the safekeeping of confiscated items.
- Taking pictures or videos of others without proper permission is prohibited.
- Any inappropriate use of devices for texting or sending inappropriate images will be treated as illegal activity and reported to authorities.

Club Phone Use

- The Club phone is for business use and can be used by members in emergencies with permission from a Club Director.

- Misuse of the Club phone may result in disciplinary action.

Visitors

- All visitors must check in at the front desk and ensure their visits do not disrupt Club activities.

Building/Property Access Restrictions:

- Access beyond the Club lobby is restricted to staff and authorized non-Club staff only. This measure is to ensure the safety and privacy of our members and facilities.

Photography/Video Recordings:

- Photography and video recording within the Club premises are strictly prohibited unless explicit approval is granted by the Club Director. This policy is in place to protect the privacy of our members and the integrity of our facilities.

Protocol for Building/Property Access:

- Club Entry: Please enter through the front door only.
- Check-In: Upon arrival, proceed directly to the front desk.
- Movement: All visitors/non-Club staff must remain in lobby until escorted by Club personnel.
- Directions: Please follow all the instructions provided by staff while on the premises.

Participation/Programming

- Members must participate in scheduled programs and always stay with their designated groups.

Supervision

- Club staff are trained Youth Development Professionals who have passed background checks and received extensive training. They will supervise each age group.
- Remind your child of the importance of always following Club rules, especially listening and respecting staff.

Discipline Policy

At the Club, we prioritize the safety of all members and maintain clear, appropriate, and consistent consequences for unacceptable behavior. Our policies and the expectation for common sense among members are designed to ensure a safe and enjoyable environment for everyone.

- **Behavior Expectations:** Any member who disrupts programs or creates unsafe conditions will be disciplined accordingly.
- **Consequences:** Violation of rules may result in loss of privileges and other consequences, depending on the severity and nature of the offense.
- **Handling Offenses:** We do not excuse first-time offenses; they're addressed based on severity.
- **Conflict Resolution:** Our staff strives to resolve conflicts positively and constructively.
- **Refunds:** Members who are suspended or expelled due to behavior are not eligible for refunds.

These measures are in place to uphold the standards necessary for all children to safely enjoy their camp experiences.

Club Suspension

Violations of Club rules and regulations may lead to various disciplinary actions based on the severity of the offense and its impact on the safety of members and staff. The steps for disciplinary consequences can range from minor to severe, including:

- **Initial Consequences:** A warning or time-out for lesser offenses.
- **Further Actions:** A written warning or a meeting with the caregiver may be required for repeated or more serious violations.
- **Severe Cases:** Suspension or even expulsion from the Club may occur if the offense severely compromises the safety of members or staff.

The Camp Director holds the discretion to determine the appropriate disciplinary action based on the specific circumstances of the violation.

Expectations

To ensure a safe and respectful environment at the Club, all members and caregivers are expected to adhere to the following guidelines:

1. **Sign-In and Sign-Out:** Members must be signed in and out daily.
2. **Respect Authority:** All staff are authority figures and must be treated with respect. Disrespect towards staff or other members is not tolerated.
3. **Behavior:** Profanity, fighting, disruptive behaviors, and rudeness are prohibited.
4. **Bullying:** Any form of bullying is strictly prohibited.
5. **Prohibited Substances:** Alcohol, tobacco, drugs, or weapons on Club property is forbidden.
6. **Safety:** Horseplay or any form of unsafe behavior is not allowed.
7. **Property:** Destruction of property (Club, field trip facility, staff, or member) is prohibited.
8. **Supervised Areas:** Members must remain in areas supervised by staff at all times.
9. **Waiting for Caregivers:** Members must stay inside the Club to wait for their caregivers.
10. **Group Participation:** Members must stay with their groups during field trips/Club activities.
11. **Emergency Phone Use:** The Club phone is intended for emergency use only.
12. **Language and Behavior:** Positive and respectful language and behavior are always required.
13. **Food and Drink Areas:** Eating and drinking are restricted to designated areas.
14. **Chewing Gum:** Chewing gum is not allowed at the Club.
15. **Attire:** Only properly fitting attire with appropriate messaging is allowed.
16. **Footwear for Safety:** Members wearing Crocs or similar footwear will not be allowed to participate in active play. Sneakers/other closed-toe shoes should be worn to prevent injuries.
17. **Entrances/Exits:** Use designated entrances/exits following proper sign in/out procedures.
18. **Harmful Items:** Glass containers or items that could cause harm or disruption are prohibited.
19. **Running Areas:** Running is allowed only in designated areas.
20. **Club Equipment:** Only Club recreation equipment is allowed; others can be confiscated.
21. **Mobile Devices:** Mobile devices must be stored away unless otherwise directed by staff.
22. **Personal Items:** Leave toys, gadgets, electronics, valuable items, and excess money at home.
23. **Responsibility:** Label belongings. The Club is not responsible for lost, broken, or stolen items.

These expectations are designed to maintain a safe and positive environment for everyone at the Club. Compliance is essential for all members.

Bullying Prevention

BGCGW is committed to providing a safe and civil environment for all members. We do not tolerate bullying in any form, whether it occurs on Club property or during any Club activities, either on-site or off-site.

Definition of Bullying:

- **Bullying:** Includes any written, electronic, verbal, physical, or social act that intentionally harms another individual.
- **Aggravated Bullying:** Defined as bullying motivated by factors such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity, mental or physical disability, appearance, or socioeconomic status.

Staff and Volunteer Responsibilities:

- **Immediate Intervention:** Staff and volunteers are required to intervene immediately if they witness an act of bullying.
- **Reporting:** If the initial intervention does not resolve the issue, the incident must be reported to a supervisor.
- **Documentation:** All incidents of bullying must be documented in writing.
- **Notification:** Caregivers or guardians of the victim and the perpetrator will be informed about the incident.

Response and Remedies:

- Depending on the severity and frequency of the behavior, a range of responses will be implemented to address the impact on the victim and alter the perpetrator's behavior. These may include intervention, counseling, correction, disciplinary actions, and, if necessary, referral to law enforcement.

This policy underscores our dedication to maintaining a supportive and respectful environment for every member participating in Club activities.

Mandated Reporting Policy

BGCGW strictly adheres to the child abuse and neglect reporting laws of the District of Columbia, Maryland, and Virginia. Our policy requires that every staff member and volunteer:

Responsibilities:

1. **Immediate Reporting:** Any staff member or volunteer who becomes aware of or suspects child abuse or neglect must immediately report the situation to Club leadership and the appropriate authorities as per the mandated reporting laws of the respective jurisdiction.
2. **Notification to BGCA:** Club leadership is required to report these incidents to the Boys & Girls Clubs of America (BGCA) within 24 hours using the critical incident system.

Training:

- All staff members receive annual training on child abuse and grooming prevention. This training covers how to identify “red flag” behaviors and the specifics of mandated reporting.

This policy ensures that all suspicions and incidences of child abuse or neglect are handled promptly and professionally, safeguarding the well-being of every child involved with BGCGW.

Expectations of Caregivers

To ensure a positive and safe environment, we ask caregivers to adhere to the following guidelines:

1. **Support for Staff:** If you have concerns or issues with a staff member, please do not address them directly. Instead, contact the Camp Director to arrange a meeting to discuss the matter.
2. **Interaction with Children:** Never confront or discipline a child who is not your own. If you have concerns about another member's behavior, please inform the Camp Director, and we will address the situation appropriately. Remember to treat all children with the same respect and care you would expect for yourself.
3. **Responsibility for Damages:** You are responsible for any damages your child may cause, whether intentional or unintentional, to property belonging to the Boys & Girls Club or to another child.
4. **Pick-Up and Drop-Off:** Adhere to the established Club procedures for picking up and dropping off your child. Ensure that you pick up your child on time.
5. **No Smoking or Drinking:** Smoking, vaping, and drinking are strictly prohibited on all Boys & Girls Club properties, including the parking lot.
6. **Reinforcement of Rules:** Please reinforce the Club's rules and regulations with your child to help maintain a consistent and structured environment.

By following these expectations, caregivers help support the mission of the Boys & Girls Club to provide a safe, supportive, and respectful environment for all members.

Acceptable Technology Use Policy and Responsible Use Guidelines

The Club is committed to providing a safe use of technology and online safety for members, summer program participants, staff and volunteers. The acceptable use policy provides the framework for those safety practices and procedures.

CLUB MEMBER USAGE

Under the Technology Acceptable Use policy, the following relevant principles shall apply:

Club Devices shall include all Club-owned existing and/or emerging technologies and devices that can take photographs, play and record audio or video, input text, upload and download content and/or media and transmit or receive messages or images.

Personally Owned Devices shall include any and all member-owned existing and/or emerging technologies and devices that can take photographs, play and record audio or video, input text, upload and download content and/or media and transmit or receive messages or images. Unless explicitly allowed, all members are banned from using any kind of personally owned device at the Club.

Club Purposes shall include program activities, career development, communication with experts and/or Club peer members, homework and Club activities. Members are expected to act responsibly and thoughtfully when using technology resources. Members bear the burden of responsibility to inquire with staff when they are unsure of the permissibility of a particular use of technology prior to engaging in its use.

Authorized Use: Club devices and personally owned devices are permitted for use during the approved Club times for Club purposes and in approved locations only. The Club expressly prohibits the use of Club devices or personally owned devices in locker rooms, restrooms and other areas where there is an expectation of privacy.

Appropriate Use: Members may not use any technology to harass, threaten, demean, humiliate, intimidate, embarrass, or annoy their peers or others in their community. Any inappropriate use of a Club or personally owned device, as determined by Club staff, can lead to disciplinary action including but not limited to confiscation of the device, immediate suspension from the Club, termination of membership or other disciplinary actions determined to be appropriate to the Club's existing disciplinary policies including, if applicable, referral to local law enforcement.

Monitoring and Inspection: The Club reserves the right to monitor, inspect, copy and review any personally owned device that is brought to the Club. Caregivers/guardians will be notified before such an inspection takes place and may be present, at their choice, during the inspection. Caregivers/guardians may refuse to allow such inspections. If so, the members may be barred from bringing personally owned devices to the Club in the future.

Loss and Damage: Members are responsible for always keeping devices with them. Staff are not responsible for the security and condition of the member's personal device. Furthermore, the Club is not liable for the loss, damage, misuse, or theft of any personally owned device brought to the Club.

Any inappropriate or unauthorized use of a Club or personally owned device, as determined by Club staff, can lead to disciplinary action including but not limited to confiscation of the device, immediate suspension from the Club, termination of membership or other disciplinary actions determined to be appropriate to the Club's existing disciplinary policies, including, if applicable, referral to local law enforcement.

Members must be aware of the appropriateness of communications when using Club or personally owned devices. Inappropriate communication is prohibited in any public or private messages, as well as material posted online. Inappropriate communication includes but is not limited to the following:

- Obscene, profane, lewd, vulgar, rude, inflammatory, threatening or disrespectful language or image typed, posted or spoken by members.
- Information that could cause damage to an individual or the Club community or create the danger of disruption of the Club environment.
- Personal attacks, including prejudicial or discriminatory attacks.
- Harassment (persistently acting in a manner that distresses or annoys another person) or stalking of others.
- Knowingly or recklessly posting false or defamatory information about a person or organization; or
- Communication promotes the destruction of property, including the acquisition or creation of weapons or other destructive devices.
- If a member is told to stop sending communications, that member must cease the activity immediately.

Cyberbullying

Members may not utilize any technology to harass, threaten, demean, humiliate, intimidate, embarrass or annoy their peers or others in their community. This behavior is cyberbullying, which is defined as bullying that takes place using emerging technologies and devices.

Any cyberbullying that is determined to disrupt the safety and/or well-being of the Club, Club members, Club staff or community is subject to disciplinary action.

Examples of cyberbullying include, but are not limited to:

- Harassing, threatening or hurtful text messages, emails or comments on social media. • Rumors sent by email or posted on social networking sites.
- Embarrassing pictures, videos, websites or fake profiles.

Members may not attempt to gain unauthorized access to the Club's network, or to any other computer system through the Club's network. This includes attempting to log in through another person's account or accessing another person's files. Members may not use the Club's network to engage in any illegal act, including, but not limited to, arranging for the purchase or sale of alcohol, tobacco or other drugs; engaging in criminal activity; or threatening the safety of another person. Members may not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses.

Monitoring and Inspection

The Club reserves the right to monitor, inspect, copy and review files stored on Club-owned devices or networks. In addition, the Club reserves the right to inspect and/or review personally owned devices that are brought to the Club.

Caregivers will be notified before such an inspection takes place and may be present, at their choice, during the inspection.

Caregivers may refuse to allow such inspections, but the members may be barred from bringing personally owned devices to the Club in the future.

Loss and Damage

Members are responsible for always keeping their personal device in their bags or with them. Staff are not responsible for the security and/or condition of the member's personal device.

Furthermore, the Club shall not be liable for the loss, damage, misuse, or theft of any personally owned device brought to the Club.

Caregiver Notification and Responsibility

While the Club's Technology Acceptable Use Policy restricts the access of inappropriate material, supervision of internet usage might not always be possible. Due to the wide range of material available on the internet, some material might not fit the values of members and/or their families. Because of this, it is not considered practical for the Club to monitor and enforce a wide range of social values in student use of the internet. If caregivers do not want members to access information beyond the scope of the Technology Acceptable Use Policy, they should instruct members not to access such materials.

Digital Citizenship

Club members should conduct themselves online in a manner that is aligned with the Club's Code of Conduct. The same rules and guidelines members are expected to follow offline (i.e., in the real world) shall also be followed when online. Should a member behave online in a manner that violates the Club's Code of Conduct, that member shall face the same discipline policy and actions they would if their behavior had happened within the Club physical environment.

Club-Owned-and-Operated Technology

Members are expected to follow the same rules and guidelines when using Club-owned technology. Club technology and systems are the property of the Club, are intended to be used for Club purposes and are to be used during approved times with appropriate supervision. Club members shall never access or use Club technology or systems without prior approval.



BOYS & GIRLS CLUBS
OF GREATER WASHINGTON

Martin K. Alloy Branch

MEMBER/CAREGIVER CLUB HANDBOOK ACKNOWLEDGEMENT

I acknowledge and agree to abide by the policies and regulations outlined in this Club Member/Caregiver Handbook. If there are any aspects, I find unclear, I commit to seeking clarification from the management team. I recognize that the information provided in the handbook is essential for the safety and well-being of all youth and staff members.

I understand that any violation of the rules or policies may result in a discussion with management. Depending on the seriousness of the situation, it may lead to the suspension or expulsion of my child from the Club.

By signing this form, I affirm my agreement with the contents of the Club Member/Caregiver Handbook.

Member Name

Age

Caregiver Signature

Date